

**INVITATION TO TENDER FOR THE EXECUTION OF PROJECTS IN THE HOSPITAL
UNIVERSITY OF BENIN TEACHING HOSPITAL**

P.M.B 1111, BENIN CITY, NIGERIA

OUR REF: PROC/0.31V0L. V/481

(1.0) INTRODUCTION

The University of Benin Teaching Hospital, a leading health care institution in Nigeria hereby invites qualified and reputable contractors/suppliers to tender for the execution of some projects in the Hospital.

SCOPE OF WORKS/JOBS

LOT NO. PROJECT DESCRIPTION

- | | |
|---|--|
| 1 | Supply and installation of Tympanometer for ENT Clinic |
| 2 | Supply of 1 No. Operational vehicle |

(3.0) ELIGIBILITY CRITERIA

Firms Interested in bidding for any of the Jobs must possess the following Eligibility requirement:

- (i) Certificate of Incorporation with the Corporate Affairs Commission (CAC)
- (ii) Detailed Company Profile
- (iii) Company's current Tax Clearance Certificate for the last three (3) years (2015, 2016 and 2017).
- (iv) Valid PENCOM Certificate in compliance with the Amended Pension Reform Act 2014.
- (v) Evidence of Compliance with Nigeria Social Insurance Trust Fund (NSITF)
- (vi) Valid Industrial Training Fund (ITF) Certificate in compliance with ITF Act 2005.
- (vii) BPP Interim Registration Report (IRR) as evidence of registration on National Database of Contractors, Consultants and Services Providers in line with Section 16(7) of the Public Procurement Act (PPA), 2007.
- (viii) Audited company account for the last three (3) years (2015, 2016 and 2017).

- (ix) Evidence of Financial strength and credit-worthiness and solvency from company's Banker(s).
- (x) Evidence of similar jobs completed/on-going by the company.
- (xi) A sworn affidavit in line with the provisions of Part IV, section 16, Subsection (6)f of the Public Procurement Act, 2007 stating that:
 - (a) All documents/information presented are genuine and verifiable
 - (b) The Directors(s) of the firm has/have never been convicted by any court of Law within or outside Nigeria
 - (c) None of the Company's Directors or the company itself is bankrupt.
 - (d) None of the officers of University of Benin Teaching Hospital (UBTH) or Bureau of Public Procurement (BPP) is former or present staff of the company.
 - (e) The firm is not receivership.

These documents are to be arranged in the order in which they are listed.

(4.0) COLLECTION OF BIDDING DOCUMENTS

Interested companies are to collect the Tender Documents from the Procurement Division (Room 12), Administrative Block, (Laundry Extension) from the date of publication of this advert between the Hours of 9.am and 4.00pm daily with evidence of payment of a Non-refundable fee of N10,000.00 (Ten thousand naira) only per lot to be paid through Remita Platform to UBTH at any Commercial Bank and a copy of the receipt presented before the collection of Tender documents

(5.0) SUBMISSION OF BIDDING DOCUMENTS

Tender documents are to be enclosed in two separate envelopes, one to contain Technical Bid and boldly marked "Technical Bid" on the top right corner and the other to contain the "Financial Bid" on the right corner. The two envelopes are to be placed in one large envelope which should be addressed to:

The Chief Medical Director,

University of Benin Teaching Hospital,

P.M.B 1111,

Benin City,

Nigeria.

The lot number of the job bided for should be written on the top right corner of the front of the envelope. Also the name of the firm should be written boldly on the other side of the envelope.

The envelop are to be submitted in a Tender box at the office of the Chief Medical Director (Central Administrative Building) after they have been registered at the Procurement Division (Room 12). All Tender documents are to be submitted **not later than 12:00 noon on Tuesday 24th July, 2018**. Bids submitted after the deadline for submission shall be rejected.

All Submissions are to be made in English Language.

(6.0) OPENING OF BIDDING DOCUMENTS

The bids shall be opened immediately following the deadline for submission on Tuesday **24th, July, 2018**, 12:00noon at the VIP Lounge, Catering Department, UBTH, Ugbowo, Benin City. Bidders or their representatives as well as interested members of the public are invited to witness the opening of the bids.

(7.0) DISCLAIMER

The University of Benin Teaching Hospital is not obliged to award the contracts to the lowest cost bidder.

Signed:

J.T. Gozhak

For: Chief Medical Director